[BSA TROOP POSITIONS OF RESPONSIBILITY](https://troopleader.scouting.org/troop-positions/)

1. **Senior Patrol Leader**

* runs all troop meetings, events, activities, and the annual program planning conference
* runs the [patrol leaders’ council](https://troopleader.scouting.org/patrol-leaders-council/) (PLC) meetings
* appoints other troop junior leaders with the advice and counsel of the [Scoutmaster](https://troopleader.scouting.org/scoutmaster/)
* assigns duties and responsibilities to junior leaders
* assists the Scoutmaster with junior leader training
* sets a good example
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows Scout spirit

2. **Assistant Senior Patrol Leader**

* helps the [senior patrol leader](https://troopleader.scouting.org/senior-patrol-leader/) lead meetings and activities
* runs the troop in the absence of the senior patrol leader
* helps train and supervise the troop [scribe](https://troopleader.scouting.org/scribe/), [quartermaster](https://troopleader.scouting.org/quartermaster/), [instructor](https://troopleader.scouting.org/instructor/), [librarian](https://troopleader.scouting.org/librarian/), [historian](https://troopleader.scouting.org/historian/), [webmaster](https://troopleader.scouting.org/webmaster/),  [chaplain aide](https://troopleader.scouting.org/chaplain-aid/), and [OA representative](https://troopleader.scouting.org/oa-representative/)
* serves as a member of the [patrol leaders’ council](https://troopleader.scouting.org/patrol-leaders-council/)
* sets a good example
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows Scout spirit
* lends a hand controlling the patrols and building patrol spirit

3. **Patrol Leader**

* plans and leads patrol meetings and activities
* keeps patrol members informed
* assigns each patrol member a specific duty
* represents his patrol at all [patrol leaders’ council](https://troopleader.scouting.org/patrol-leaders-council/) meetings and the [annual program planning conference](https://troopleader.scouting.org/annual-planning-conference/)
* prepares the patrol to participate in all troop activities
* works with other troop leaders to make the troop run well
* knows the abilities of each patrol member
* sets a good example
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows and develops patrol spirit

4. **Troop Guide >= First Class**

* introduces new Scouts to troop operations
* guides new Scouts from harassment by older Scouts
* helps new Scouts towards earning the First Class rank
* teaches basic Scout skills
* coaches the patrol leader of the new-Scout patrol on his duties
* works with the patrol leader at patrol leaders’ council meetings
* attends [patrol leaders’ council](https://troopleader.scouting.org/patrol-leaders-council/) meetings with the [patrol leader](https://troopleader.scouting.org/patrol-leader/) of the new-Scout patrol
* counsels individuals Scouts on Scouting challenges
* sets a good example
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows Scout spirit

5. **Quartermaster**

* keeps records on patrol and troop equipment
* makes sure equipment is in good working condition
* issues equipment and makes sure it is returned in good condition
* makes suggestions for new or replacement items
* works with the troop committee member responsible for equipment
* sets a good example
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows Scout spirit

6. **Scribe**

* attends and keeps a log of patrol leaders’ council meetings
* records individual Scout attendance and dues payments
* records individual Scout advancement progress
* works with the troop committee member responsible for records and finance
* sets a good example
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows Scout spirit

7. **Den Chief**

* knows the purposes of Cub Scouting
* helps Cub Scouts achieve the purposes of Cub Scouting
* serves as the activities assistant at den meetings
* sets a good example through attitude and uniforming
* is a friend to the members of the den
* helps lead weekly den meetings
* helps the den in its part of the monthly pack meeting.
* knows the importance of the monthly theme and pack meeting plans
* meets regularly with the den leader to review den and pack meeting plans
* meets as needed with adult members of the den, pack, and troop
* receives training from the den leader (and cubmaster or assistant cubmaster)
* takes Den Chief Training
* encourages Cub Scouts to become Webelos Scouts when they are eligible
* encourages Webelos Scouts to join a Scout troop upon graduation
* helps the denner and assistant denner to be leaders.
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows Scout spirit

8. **Historian**

* gathers photos and facts about troop activities and keeps them in a historical file or scrapbook
* takes care of troop trophies, ribbons, and souvenirs of troop activities
* keeps information about former members of the troop
* sets a good example
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows Scout spirit

9. **Chaplain Aide**

* assists the troop chaplain with religious services at troop activities
* encourages troop members to strengthen their own relationships with God through personal prayer and devotion and participation in religious activities appropriate to their faith
* tells Scouts about the Religious Emblems program for their faith at least once a year
* helps recognize troop members who receive their religious emblems, (such as at a [court of honor](https://troopleader.scouting.org/courts-of-honor/))
* makes sure religious holidays are considered during the troop program planning process
* helps plan for religious observance in troop activities
* encourages saying grace at meals while camping or at other activities
* helps promote annual Scout Sunday or Scout Sabbath
* sets a good example
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows Scout spirit

10. **Instructor >= First Class; can be more than 1**

* teaches basic Scouting skills
* schedule/coordinate merit badge counselor(s) for troop/Scout instruction
* sets a good example
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows Scout spirit

11. **Librarian**

* sets up and takes care of the troop library
* keeps records of books and pamphlets owned by the troop
* adds new or replacement items as needed
* keeps books and pamphlets available for borrowing
* keeps a system for checking books and pamphlets in and out, and follows up on late returns
* sets a good example
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows Scout spirit

12. **Webmaster**

* works with various unit members on needed topics
* ensures the website is as youth-run as possible
* maintains the website as needed
* sets a good example
* correctly wears the Scout uniform correctly
* shows Scout spirit

13. **Bugler**

* makes appropriate bugle calls, as requested, at troop meetings and activities
* sets a good example
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows Scout spirit

14. **Order of the Arrow Representative >= First Class; OA member**

* attends troop, chapter and lodge meetings regularly as a youth representative of the troop and Order
* serves as a two-way communication link between the troop and the lodge or chapter
* arranges with the lodge or chapter election team to conduct an annual Order of the Arrow election for the troop at a time approved by the [patrol leaders council](https://troopleader.scouting.org/patrol-leaders-council/)
* arranges with the lodge or chapter for at least one camp promotion visit to the unit annually
* makes at least one high adventure presentation to the troop, to include the OA programs, annually
* participates in [troop courts of honor](https://troopleader.scouting.org/courts-of-honor/), as requested by the [senior patrol leader](https://troopleader.scouting.org/senior-patrol-leader/), by recognizing: high adventure participation of troop members, induction of new OA members, changes in OA honors of troop members, and other appropriate activities
* coordinates the ordeal induction process for newly elected candidates by: ensuring they know the time and location of the ordeal, providing information of what to bring to the ordeal, assisting (as needed) in arranging transportation to the ordeal, and offering assistance (as needed) to the lodge in the ordeal process
* assists current ordeal members in the troop in sealing their membership by becoming brotherhood members by: ensuring they know the time and location of brotherhood opportunities, assisting (as needed) in arranging transportation to the brotherhood opportunities, and offering assistance to the lodge (as needed) in the brotherhood process
* offers periodic training and discussions of OA principles, symbolism, and the Legend as needed by and appropriate for the troop members of the Order, at the discretion of the PLC
* assists the troop (as appropriate) as a trainer of leadership and outdoor skills.
* advocates environmental stewardship and Leave No Trace camping
* sets a good example by: wearing the Scout uniform correctly, showing Scout spirit, and living by the Scout Oath, the Scout law, and the OA Obligation

15. **Outdoor Ethics Guide >= First Class**

* assures the troop adheres to the Principles of Leave No Trace, Tread Lightly, and the Outdoor Code
* sets a good example
* wears the Scout uniform correctly
* lives by the Scout Oath and Law
* shows Scout spirit

16. **Junior Assistant Scoutmaster >= 16**

* performs duties as assigned by the Scoutmaster.
* sets a good example.
* wears the Scout uniform correctly
* lives by the Scout Oath and Law.
* shows Scout spirit